INFORMATION SHEET FOR 10/11/16 TRUSTEES' MEETING

Attachment: 4.8

TO: James W. Bridges

FOR: Board of Trustees

FROM: Mindy Maxedon

ISSUE: Surplus Item

BACKGROUND:

The Maintenance and Technology Departments have maintained storage of an item that the school district is no longer using due to outdated or non-functioning equipment. To free up the space occupied by this outdated and/or non-functioning equipment, we would like to surplus the items listed below.

ITEMS TO BE SURPLUSED

Description of Items: Various equipment components and miscellaneous items.

Please see attached spreadsheet.

Disposition of Items: If eligible, items will be auctioned on E-Bay through Bay City Surplus. Any remaining items considered e-waste will be appropriately disposed of, if needed.

RECOMMENDATION: Approve the item listed above as surplus.

Surplus Inventory Control

DO

ITEM INFORMATION		
ITEM DESCRIPTION	JESD ASSET TAG # (IF APPLICABLE)	LOCATION ON SITE
Dell 1710 N Printer	1980	DO
Dell 1710 N Printer	2029	DO
Dell 1710 N Printer	2103	DO
Dell 1710 N Printer	2053	DO
Dell 1710 N Printer	2016	DO
Dell 1710 N Printer	1977	DO
Dell 1710 N Printer	2072	DO
Dell 1710 N Printer	2049	DO
Dell 1710 N Printer	2004	DO
Dell 1710 N Printer	2044	DO
Dell 1710 N Printer	1772	DO
Dell 1710 N Printer	1778	DO
Dell 1710 N Printer	1779	DO
Dell 1710 N Printer	1770	DO